



## STAFF RATES SCHWARTZ FAMILY HOTELS BOOKING FORM

Name of staff member staying: \_\_\_\_\_ Employee No: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Telephone number: \_\_\_\_\_

Email address: \_\_\_\_\_

**Date of arrival:** \_\_\_\_\_ **Approx time of arrival:** \_\_\_\_\_

**Date of departure:** \_\_\_\_\_

Number of guests:  1  2

Tick required room type (this is subject to availability)

Twin Room

Double or Queen

Property	Leisure Rate	Business Rate	Tick to indicate desired property
Crowne Plaza Newcastle	\$100 per night inc GST	on application	
Rydges World Square	\$100 per night inc GST	FOC	
Sebel Surrey Hills	\$80 per night inc GST	FOC	
Holiday Inn Sydney Airport	\$80 per night inc GST	FOC	
Ibis World Square	\$60 per night inc GST	FOC	
Macquarie Boutique Hotel	\$60 per night inc GST	FOC	
Mercure Sydney	\$80 per night inc GST	FOC	
Olims Hotel Canberra	\$60 per night inc GST	FOC	
The Victoria Hotel - Melbourne	\$60 per night inc GST	FOC	

**Conditions apply :**

- The staff members must have completed 6 months length of service.
- Staffs are travelling on leisure or business.
- Staff member must occupy one of the rooms.
- Booking is subject to standard booking conditions.
- All bookings are to be made via the Staff Rates Schwartz Family Hotels Booking Form. This requires approval of the General Manager of the staff member's Hotel and the receiving Hotel.
- Poor or inappropriate behaviour will not be tolerated.
- Subject to availability.

Team member's signature: \_\_\_\_\_ Date \_\_\_\_\_

*Your signature above indicates that you accept the conditions and are aware that your behaviour when staying at a sister property reflects on all team members in your Hotel.*

Initiating General Manager's approval: \_\_\_\_\_

Receiving General Manager's approval:   \_\_\_\_\_

Yes No

Signature